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**From:** Hanchett, James (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MASSMAIL-01/CN=RECIPIENTS/CN=JAMES.HANCHETT]  
**Sent:** 2/14/2013 5:15:32 PM  
**To:** annm@admin.umass.edu  
**CC:** Pontes, Rebecca (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Rebecca.Pontes]; Salem, Sharon (DPH) [/O=COMMONWEALTH OF MASSACHUSETTS/OU=MassMail-01/cn=Recipients/cn=Sharon.Salem]

Hi Ann,

The Amherst Drug Lab located in Room N251 Morrill I was closed January 18th 2013. We have 2 employees: Sharon Salem and Rebecca Pontes who would like to get a refund on their parking fees. How do we go about this?

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